

Shree Rishikesh Shikshan Prasarak Mandal's  
Shri . D. D. Vispute College of Science, Commerce & Management  
Devad-Vichumbe, New Panvel

**IQAC (Established on 20/07/2021)**

**Minutes of Meeting 2021-22**

**Minutes of Meeting of the Internal Quality Assurance Cell**

**Day: Friday**

**Date: 23/07/2021**

**Time: 10.00 am**

**Members Present:**

1. Prof. Vidya Mohod (Principal)
2. Prof. Swapnagandha Mokal (IQAC coordinator)
3. Prof. Vaishali Chandarana (Member)
4. Prof. Trupti Thakur (Member)
5. Prof. Tirtha Malbari (Member)
6. Prof. Yogita Patil (Member)

The meeting began with welcome remarks of the Principal. The Principal and IQAC coordinator presented the following agenda to be discussed in the meeting.

**Meeting Agenda**

1. Agenda of establishing the IQAC.
2. Framing of an Academic Calendar.
3. Managing online lectures and training to teachers.
4. Implantation of best practices.
5. Arranging online seminars, workshops and trainings for staff and students.
6. Planning all activities of Academic year 2021-22.
7. Any other subject with permission of the chair.

*Vidya*  
Principal  
Vidya Mohod  
**PRINCIPAL**

SRSPM'S Shri D. D. Vispute College of  
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Devad - Vichumbe, New Panvel



*S. H. Mokal*  
**IQAC Coordinator**  
**Prof. Swapnagandha Mokal**

Head of Department (IT/CS)  
Shri D. D. Vispute College of  
Science, Commerce and Management  
Devad - Vichumbe, New Panvel

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**Minutes of Meeting 2021-22**  
**Minutes of Meeting of the Internal Quality Assurance Cell**

Day: Tuesday  
Date: 12/10/2021  
Time: 02.00 pm


**Members Present:**

1. Prof. Vidya Mohod (Principal)
2. Prof. Swapnagandha Mokhal (IQAC coordinator)
3. Prof. Vaishali Chandarana (Member)
4. Prof. Trupti Thakur (Member)
5. Prof. Tirtha Malbari (Member)
6. Prof. Yogita Patil (Member)


The meeting began with welcome remarks of the Principal. The Principal and IQAC coordinator presented the following agenda to be discussed in the meeting.

**Meeting Agenda**

1. Feedback and work progress of last IQAC meeting.
2. Feedback from students about online lectures and mechanism.
3. Planning of examination via online mode.
4. Departmental activities for student involvement and participation.
5. FDP for enhancing teaching skills.
6. Plan meeting with websites developers to make questionnaires available on websites for students.
7. Feedback of syllabus.
8. Conduct Department Fest.

  
Principal  
Vidya Mohod  
PRINCIPAL  
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IQAC Coordinator  
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**Minutes of Meeting 2021-22**  
**Minutes of Meeting of the Internal Quality Assurance Cell**

**Day: Wednesday**

**Date: 05/01/2022**

**Time: 10.00 am**

**Members Present:**

1. Prof. Vidya Mohod(Principal)
2. Prof. Swapnagandha Mokhal (IQAC coordinator)
3. Prof. Vaishali Chandarana (Member)
4. Prof. Trupti Thakur (Member)
5. Prof. Tirtha Malbari (Member)
6. Prof. Yogita Patil (Member)

The meeting began with welcome remarks of the Principal. The Principal and IQAC coordinator presented the following agenda to be discussed in the meeting.


**Meeting Agenda**

1. Discussion on enhancing the quality parameters as prescribed by N.A.A.C.
2. Plan to increase student participation in college-intercollegiate activities.
3. Plan to introduce and adapt efficient green measures in campus.
4. Plan for annual cultural program via online mode.
5. Update on syllabus completion and student feedback.
6. Plan for student centric and teachers centric activities.
7. Promote teachers to attend FDP, Training workshop, Programs etc.
8. Promote faculty exchange programs and collaboration with other colleges.

  
**Principal**  
**Vidya Mohod**  
**PRINCIPAL**

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**IQAC Coordinator**  
**Prof. Swapnagandha Mokhal**

**Head of Department (IT/CS)**  
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**Minutes of Meeting 2021-22**  
**Minutes of Meeting of the Internal Quality Assurance Cell**

Day: Friday  
Date: 04/03/2022  
Time: 10.00 am

**Members Present:**

1. Prof. Vidya Mohod (Principal)
2. Prof. Swapnagandha Mokhal (IQAC coordinator)
3. Prof. Vaishali Chandarana (Member)
4. Prof. Trupti Thakur (Member)
5. Prof. Tirtha Malbari (Member)
6. Prof. Yogita Patil (Member)

The meeting began with welcome remarks of the Principal. The Principal and IQAC coordinator presented the following agenda to be discussed in the meeting.

**Meeting Agenda**

1. Feedback of last IQAC Meeting.
2. Overview on Syllabus Completion.
3. Documentation and committees file completion.
4. Project work TY students update.
5. Requirements of stationary for office and examination department.
6. Students Feedback.
7. Teachers Feedback.

*Vidya Mohod*  
Principal  
Vidya Mohod  
PRINCIPAL

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